



TALENT ACQUISITION SPECIALIST

LOCATION: Mason, OH

BE AN EMPLOYEE OWNER AT THIS DYNAMIC CONSTRUCTION SUBCONTRACTOR!

Would you like to go to work each day knowing you are able to use your talents in a supportive and challenging environment? Are you an energetic, self-motivated professional looking to help grow a spirited employee-owned construction company? Are you naturally curious about people and good at asking questions? AND are you interested in becoming an EMPLOYEE OWNER??? If so, we want to speak with you about this opportunity!

As the **Talent Acquisition Specialist** at Pioneer Cladding & Glazing Systems, you will research, develop, and implement effective sourcing, recruiting and staffing strategies to attract a diverse pool of qualified and capable talent for the organization. You will establish relationships with local colleges and universities, attend career fairs and manage our successful Engineering and Project Management Co-op program. You will partner with external recruiting firms and temporary agencies to source, attract, screen, recruit and hire talented candidates who are good technical and cultural fits for a variety of positions. You will incorporate best practices in talent acquisition to ensure candidates and hiring managers have positive recruiting experiences and are effectively engaged throughout the process.

To be considered for the position, you will have:

- Bachelor's degree in Human Resources or related field OR 3 years of relevant work experience required; Construction or Manufacturing Industry preferred
- HRCI or SHRM certification preferred
- Familiarity with employment laws, regulations and best practices
- Experience using HRIS systems
- Excellent verbal and written communication skills
- Excellent interpersonal, negotiation, and conflict resolution skills
- Excellent organizational skills and attention to detail
- Excellent time management skills with a proven ability to meet deadlines
- Strong analytical and problem-solving skills
- Proficient with Microsoft Office Suite

Pioneer Cladding & Glazing is a spirited employee-owned and growing exterior facade company specializing in custom unitized curtain walls. Our innovative approach coupled with cutting-edge design technology has won awards as well as respect in our industry. The culture at Pioneer is employee-centric with a focus on engagement, productivity, and accountability. We recruit, hire, train, mentor, and retain the **best-qualified** individuals for each job. We are only as great as our people and we're proud to say we do have the best **and we're looking for more!**

To learn more about Pioneer please visit our website and LinkedIn page:

<https://pioneerglazing.com/>

<https://www.linkedin.com/company/pioneer-cladding-and-glazing-systems-llc/>

Thank you for your interest in Pioneer Cladding & Glazing. No agency phone calls and/or telephone or email inquiries. Only qualified individuals being considered will be contacted for an interview.